



**MINUTES  
of the  
61<sup>st</sup> EFEE Board Meeting,  
held in  
Vienna, Austria  
on  
25<sup>th</sup> November, 2017**

Secretary General Roger Holmberg

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**European Federation of Explosives Engineers  
Fédération Européenne des Spécialistes de Minage  
Europäischer Sprengverband**



Registered in Austria No. (ZVR-Zahl) 635276217

## **PRESENT:**

Igor Kopál (IK), Slovak Republic, President  
Jari Honkanen (JH), Finland, Vice President  
Johan Finsteen Gjørdvad (JFG), Denmark, Immediate Past President  
Heinz Berger (HB), Austria, Treasurer  
Donald Jonson (DJ), Sweden  
Jörg Rennert (JR), Germany,  
Viive Tuuna, (VT), Estonia  
Doru Anghelache (DA), Romania  
Roger Holmberg (RH), Sweden, Secretary General

## **IN ATTENDANCE:**

Walter Werner (WW), Germany  
James Tyler (JT), UK

## **APOLOGIES:**

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### **1. Opening by the President**

The President Igor Kopal welcomed everyone to the Board Meeting and thanked Heinz Berger for the hotel arrangements. The President also thanked Secretary General for his assistance with the meetings. President also thanked James Tyler for the excellent dinner and to Heinz Berger for the choice of restaurant. President congratulated HB to his 75 year birthday on behalf of the Board.

### **2. Agenda**

The Agenda was approved.

### **3. Minutes of the previous meeting**

The MoM from Stockholm, Sweden 2017-09-08 was approved as a true record of the meeting and signed by President.

### **4. Matters arising (if not on the Agenda)**

PECCS continuation.

### **5. Administration**

#### **a. Management Accounts 1<sup>st</sup> Jan to 21<sup>th</sup> November, 2017**

The Management Accounts were visited.  
Incomes € 34 155,67 and Expenditures € 51 180,26 .  
Net current Assets; € 215 016,24 consisting of;  
ERSTE BANK € 29 790, 98  
Reiffeisen € 90 025,97  
OBERBANK € 95 101,46  
Austrian PayPal € 97,83

N.B. € 5 400 was transferred from PayPal to Erste Bank October 25, 2017.

***Action: Heinz Berger will open a new account in an Austrian bank.***

## **b. Membership Applications report**

No membership applications have been received since last Council meeting in Stockholm.

Totally EFEE now has 25 National Members, 35 Company Members, 127 Individual Members, 1 Student Members and 3 Honorary Members. SAFEX is an associated member of EFEE.

Paid 2017 Memberships are;

- 24 out of 25 National Members.
- 35 out of 35 Corporate.
- 127 out of 127 Individual Members.
- 1 out of 1 Student and Former Retired EFEE Members.

Russia has not yet paid for 2017. President has been in contact with Russia but without any answer.

*Action: President will ask Russia for arranging a Board Meeting in Russia 17<sup>th</sup> February and if not possible we will try to have Konstantin Efremovtsev and his organisation to represent Russia. In case that both options will fail the Board meeting will take place in Hungary instead of Russia.*

## **c. Website**

There has been a suggestion to rework the frontpage on [www.efee.eu](http://www.efee.eu) website by Björn Göransson who checked that the website is working for the five most popular browsers.

*Action: RH to check if the EFEE photos from conferences can be uploaded to EFEE website as well as the videos. Also the Helsinki conference and the dates for Council meetings shall be added. We will ask Göransson to come back with a suggestion and an indicative budget for a new website.*

*YouTube channel, Upcoming meetings and next Council meeting, Memberships-National and Corporate. Newsletters, Previous conferences and new, Log in for members with MoMs and important documents.*

## **d. Budget 2018**

The budget was done for 2018 and membership fees were kept as previous year.

## **6. EFEE World Conferences**

### **a. 9<sup>th</sup> EFEE Conference in Stockholm 2017**

James Tylor went through the results of the conference. 319 conference registrations and 165 exhibitor people so a total of 484 people attended. Exhibition was 49 booths with 49 exhibitors.

The Board together with the Chairman for the Finance and Audit Committee audited the Conference costs and incomes. The financial documents were provided by James Tyler at TylerEvents.

<b>Income</b>	<b>Actual</b>
	315 delegates
Delegate Registrations based on proposed fee of €695 ex vat	197 234
Drinks Reception	4 657
Proceedings @ €85	2 031
USB @ €68	5 672
Commission	5 694
Exhibition based on 50 booths at €2,750	155 826
Sponsorship / Advertising	26 958
<b>Subtotal</b>	<b>398 072</b>
Less discounts given to EFEE members	
<b>Total Income</b>	<b>398 072</b>

<b>Less Costs</b>	
	315
Promotional DVD	3 215
Site visits and meetings	9 550
Wed Site & on-line registration	6 991
Database Management / Promotion	1 575
1st Distrib: Call for Paper	1 250
2nd Distrib: Call for Paper	8 051
Delegate Registration	11 400
AV for 2 rooms with Technician, based on 2 days	10 506
WIFI - available in the exhibition hall	886
Conference case	3 554
Conference Brochure	2 475
Conference Proceedings	16 948
Production of USB	776
Accountancy Costs	7 512
Event Organisers	8 400
Travel / accommodation for organisers	3 334
ISEE Accommodation / gala dinner	1 714
Venue Set Up	4 478
Venue Hire	20 200
Lunch & coffee breaks	31 041
Drinks Reception	10 998
Gala Dinner Entertainment	5 779
Complimentary gala dinner for honorary members & technical committee x 8	876

Polo Shirts	0
Delegate Polo Shirts & pens	5 074
Banners	2 069
Exhibition Costs	72 479
Credit card costs at 2.5%	5 938
<b>Total Costs</b>	<b>257 069</b>
<b>Potential Profit</b>	<b>€ 141 003</b>

Profit Share	EFEE	Tyler
€70,000: split 50 / 50	€ 35 000	€ 35 000
€70,000 - €90,000: split 60 / 40	€ 12 000	€ 8 000
€90,000: split 80 / 20	€ 40 802	€ 10 201
	<b>€ 87 802</b>	<b>€ 53 201</b>
EFEE Income	SEK	Euro
Membership: 34 members @ SEK 750 and 1 Student @ SEK 250	25 750	€ 2 562
Workshop Profit	70 343	€ 7 000
<b>Total profit and membership income due</b>		<b>€ 97 364</b>

The Auditor Walter Werner made some recommendations regarding the budget, giveaways and exchange rates for various currencies for the future conferences. WW gave his approval for the cost analysis and will write an official letter to EFEE for the approval.

We had 7 Gold sponsors- EPC, ForcIt, Lubrizol, Maxam, Yara, Orica and ISEE. There are 5 Silver sponsors- AkzoNobel, Davey Bickford, Nomis, Sigicom and Strayos.

I was discussed if we should have another higher level for the sponsors. I.e. Platinum. This will be looked into for the Helsinki conference.

***Decision: There will be a questionnaire to all registered conference participants when an EFEE conference is held.***

#### **b. 10<sup>th</sup> EFEE Conference in Finland 2019**

The Conference venue 15-17 September 2019 will be held at the Scandic Marina Congress Centre with accommodation of participants in Hotel Scandic Grand Marina.

The website has been developed by TylerEvents and the video is uploaded on YouTube.

The site for the Gala dinner will be at held a small island just minutes from the mainland. The name of the restaurant is Klippan.

Jari Honkanen mentioned that the video has been produced and he showed it for the Board.

The Tech Committee will consist of Secretary General, Jörg Rennert, one from ISEE (Jerry Wallace?), one from Finland and Johan Gjødvad.

***Action: Jari will come back with a name of the person from Finland. RH to check with ISEE.***

**c. 11<sup>th</sup> EFEE Conference in Romania 2021**

The plan is to have the conference in Wilbroo Platinum. Doru Anghelache and James Tyler will meet in January 2018 for discussions with the congress centre and the hotel.

**7. Newsletter Committee**

A fourth Newsletter was issued in November 2017. 2018 there will be 4 issues.

Jari Honkanen mentioned the advertising prices for 2018. €380 (363) for full page. €250 (241) for half page and €160 (120) for a quarter page (option when the technical problems are solved).

**Decision: The Board approved Jari Honkanens suggestions of advertising prices.**

**Action: Jari Honkanen will make the changes in the EFEE document of advertisement prices.**

**Decision: €380 will also be charged for commercial articles. "Sponsored article" will be mentioned in the text so readers are aware of its commercial content.**

It was decided that the provision for ads are 30% for new ones and 15% for older customers. Each issue will have costs for €250 for Teele Tuuna and €100 for the grammar check.

**8. Finance and Audit Committee**

Nothing to report.

**9. Election Committee**

Nothing to report.

**10. Membership and Marketing Committee**

**Decision. The Membership Fee will not be changed 2018.**

**11. Shotfiring Committee**

Viive Tuuna reported from PECCS that the first course will be held in Stockholm at BEF 11-15 December 2017. The 2<sup>nd</sup> will be held in France 23-27 April 2018 and 3<sup>rd</sup> one will be held in Germany (Dresden?) in Autumn 2018.

**Action: Viive Tuuna will together with the partners in PECCS create a proposal for how the material can be used for EFEE certification after the project is finalised.**

**12. EU Directives Committee**

Joerg Rennert participated in a meeting with the Explosives Group is 20<sup>th</sup> October 2017 in Brussel.

JR also participated in a meeting with the AdCos group 26<sup>th</sup> October.

**Action: JR will report from the meetings in the next Newsletter. JR will identify any Environmental Group in EU where EFEE can attend.**

**13. Constitution Committee**

The Committee made a small change in the ByLaws Article 11 which was approved by the Council in September 9<sup>th</sup>, 2017. It will be up for final decision at the AGM 2018.

**14. Environmental Committee**

Vibration standards will be continued to be updated as well as continue to update the blasting incident reports.

Jari Honkanen reported that the output from the Committee will be presented at the EFEE 10<sup>th</sup> World Conference in Helsinki.

## 15. Any Other Business

James Tyler mentioned that EFEE will receive € 9000 from Lyon Conference as a result of VAT return from French tax authorities after 2 years.

San Antonio ISEE meeting:

*Action: The Board decided that ViiVe Tuuna, Jari Honkanen and Roger Holmberg will participate in San Antonio and use the three free in ISEE/EFEE agreement. Donald Jonson will also participate and can invoice EFEE for hotel room, registration and travel. The participants can travel economy.*

*Action: RH to communicate with Winston Forde.*

*Action: JH will develop some promotion material for EFEE membership.*

The Hotel in Dubrovnik for the spring meetings will be

*Action: IK and RH -Lacroma and Lapad will be checked with regards to prices and meeting rooms.*

## 16. Dates of next meetings

- a. 17<sup>th</sup> February 2018 in Russia or Hungary
- b. Spring 2018 in Dubrovnik, Croatia. 4<sup>th</sup> May, 2018.
- c. Autumn 2018 in Dresden, Germany. 7<sup>th</sup> September, 2018.
- d. 17<sup>th</sup> November 2018. Bucharest, Romania.

## 17. Adjourn

The President thanked everyone for attending and contributing to the meeting. The Meeting was adjourned.

Signed \_\_\_\_\_  
President / Igor Kopal /

Date \_\_\_\_\_