




**MINUTES
of the
57th EFEE Board Meeting,
held in
Helsinki, Sweden
on
10th December, 2016**

Secretary General Roger Holmberg

**European Federation of Explosives Engineers
Fédération Européenne des Spécialistes de Minage
Europäischer Sprengverband**



Registered in Austria No. (ZVR-Zahl) 635276217

PRESENT:

Igor Kopál (IK), Slovak Republic, President
Johan Finsteen Gjørdvad (JFG), Denmark, Immediate Past President
Heinz Berger (HB), Austria, Treasurer
Donald Jonson (DJ), Sweden
Jörg Rennert (JR), Germany,
Viive Tuuna, (VT), Estonia
Doru Anghelache (DA), Romania
Roger Holmberg (RH), Sweden, Secretary General

IN ATTENDANCE

James Tyler (JT), TylerEvents, UK
Jari Honkanen, (JH), Finland

APOLOGIES:

Nigel Taylor (NT), UK, Vice President

1. Opening by the President

The President Igor Kopal welcomed everyone to the Board Meeting and thanked Jari Honkanen for arranging the luncheon with Infra and James Tyler for the hotel arrangements. Jari and James also arranged the trip to see the places for the upcoming 2019 conference event. The President also thanked Secretary General for his assistance with the meetings.

2. Agenda

The Agenda was approved.

3. Minutes of the previous meeting

The MoM from Stockholm, Sweden 2016-09-16 was approved as a true record of the meeting and signed by President.

4. Matters arising (if not on the Agenda)

Budget 2017 and update of LogoPolicy.

5. Administration

a. Management Accounts 1st Jan to 9th December, 2016

The Management Accounts were visited
Incomes € 35 527,55 and Expenditures € 43 099,14.
Net current Assets; € 235 746,35. Consisting of:
ERSTE BANK € 50 390,14
Reiffeisen € 90 011,39
OBERBANK € 95 039,24 !
Austrian PayPal € 305,58

September 19th € 8 000 was transferred from PayPal to ERSTEBANK.

The Board budgeted incomes and expenditures for Year 2017. This will be presented to the Council in April.

b. Membership Applications report

Totally EFEE now has 25 National members, 32 Company Members, 90 Individual Members, 2 Student Member and 2 Honorary Members. SAFEX is an associated member of EFEE.

Paid 2016 Memberships are;

- 25 out of 25 National Members.
- 32 out of 32 Company Members.
- 90 out of 90 Individual Members.
- 2 out of 2 Student and Former Retired EFEE Members.

6. EFEE World Conferences

a. 9th EFEE Conference in Stockholm 2017

James Tyler reported from the preparations. 1st Circular has been distributed to all National Members and the reports show they have communicated it locally.

Gold Sponsors so far are EPC, Yara, Forcit, Orica and Lubrizol. Advertisements will be published in Nordisk Infrastruktur in December according to Donald Jonson.

Registration will open at the website latest 29th January 2017.

Jari Honkanen will advertise the conference at the Bergsprängardagarna in Sweden in January.

Action: Joerg Rennert will send the contact information to James Tyler.

Decision: The bios of the Technical committee will be published in the next issue of the Newsletter. Tyler will also make the members more visible at the conference website (front page).

b. 10th EFEE Conference in Finland 2019

The Board visited December 9 all potential venues together with James Tyler and Jari Honkanen. A long discussion was held regarding the various pros and cons.

Decision: The Board decided that the Conference venue will be held at the Scandic Marina Congress Centre with accommodation of participants in Hotel Scandic Grand Marina. The drink reception will be at Wanha Satama or the Congress Centre. The site for the Gala dinner will be decided later.

7. EFEE communication and marketing

a. Website.

The website has been continuously updated with information like Newsletters, MoMs, Addresses etc. The 2016 Logo Policy has been uploaded to the website.

Igor Kopal has sent e-mails to all Corporate Members regarding the logos. Some have asked for an update which will be uploaded when received.

Decision: The Corporate Companies that will have a link for their website will get it included in the Membership Fee.

Actions: Secretary General to include the link in the website. Our President IK will write them and ask for the correct link to be used and inform them about the new Logo Policy. IK will also mention the advertisement possibilities.

Actions: The link to PECCS project www.shotfirer.eu will be inserted by Secretary General. Viive Tuuna will send a short description to RH for the text in the Shotfirer Certificates page. RH to send transparent logos to Teele Tuuna.

b. Newsletter.

Latest issue (#3) was published this December 2016. Teele Tuuna has sent out statistics of readers.

The Newsletter Committee will issue Newsletters in Feb, May, Aug and Nov 2017. The Board has decided to allow Gold Sponsors to advertise (half page) for free in the next three issues. Silver Sponsors can do the same but limited to a quarter page.

Action: Secretary General will communicate username and password for Teele Tuuna.

c. EFEE Committees SOP (Standard Operating Procedures)

Action: IK, JFG and RH to write a template and send to all Committee Chairmen where they can write a SOP of their purpose, working procedures, deliverables and responsibilities before the Spring 2017 Council Meeting.

8. European shotfiring

Viive Tuuna reported at the INFRA meeting December 9 about the project.

Next meeting for the Committee will be in Coimbra the day before the next Board Meeting.

A meeting is planned in Stockholm in conjunction with the EFEE Conference.

9. EU Directives

Joerg Rennert informed from the meeting with the Explosives Group in Brussels in 17th October, 2016. A summary was given in the recent published Newsletter.

JR reported about the questionnaire that was sent out to the EFEE members.

Action: The Board will collect important questions and communicate to EFEE Members. Joerg Rennert will communicate the results annually.

10. Constitution and Bylaws

A Draft Proposal for the Constitution has been written by Mark Hatt to be discussed and commented by the Council Members before the Council Meeting in Bucharest in May 2017. It was sent out by Secretary General in October 5th but so far no comments have been received.

Action: Secretary General to resend the proposal to the Council Members in March, 2017.

Action: Board agrees to parts of the document but disagrees that Vice President will be responsible editor for the Newsletter. This task is the responsibility of the President and the workload is delegated to the Vice President. This procedure is also a way to qualify the Vice President to become President.

11. Environmental Committee

Jari Honkanen and the committee have send out an e-mail to each National Member questions of reported accidents.

12. Any Other Business

LogoPolicy.

TTE has asked if they can use the EFEE logo for a new flyer for their TTE-Products and would like to name their memberships on this as well.

The Policy only says Corporate Members to use the logo on their website with a link to www.efee.eu.

Decision: The Policy was updated and RH to publish it on the website.

Action: Joerg Rennert will contact TTE.

SAFEX:

The SAFEX Congress will be held in Helsinki 15-19 May, 2017. JR, IK and VT will attend. Jari Honkanen who lives in Helsinki may also go if he has the time.

Action: The President IK will communicate with SAFEX.

SAFEX has announced that the translation work on the Basis of Safety Module on the eLearning Portal is now complete. The BoS module is available in in English and Spanish (Russian under preparation). Currently there is only one module -no.2 should be ready in December and the following no.3 in 2017/2018.

The Portal is available to all SAFEX members at the cost of €100. SAFEX allow the Board of EFEE access at this cost (per member). Non members pay €250 .

Decision: Johan Gjødvad will sign up and review if the BoS could be of interest for all Board Members, Secretary General will communicate with Piet Haliday.

13. Dates of next meetings

- a. Coimbra, Portugal 25th March, 2017
- b. Bucharest, Romania 5th May, 2017
- c. Stockholm, Sweden 8th September, 2017

14. Adjourn

The President thanked everyone for attending and contributing to the meeting. The Meeting was adjourned.

Signed _____
President / Igor Kopal /

Date _____